



Nebraska Respite Network Southwest Service Area

Scholarship Respite Funding Guidelines Effective June 6, 2011

Scholarship Respite Funds will be utilized on a very limited basis in the Southwest Service Area. These funds are available **only** for **trainings, camps and conferences** and when funds cannot be obtained from other sources or is limited.

Who Qualifies

- Scholarship Respite Funds will be used only for **trainings, camps and conferences** pertaining to respite for a caregiver or for a client who requires “ongoing care directly related to the special need of the loved one”
- Persons seeking these funds must be caring for someone who has a long-term or lifelong disability or illness, who may or may not be currently utilizing the Nebraska Respite Network’s services.
- Persons may apply for up to \$250 per event/individual.
 - a. Amount funded will be determined on a case by case basis in an effort to utilize the least amount of funds. Situations may warrant a need for additional funds in a calendar year.
- The Network reserves the right to deny a claim for any reason

How to Apply:

- Forms are available upon request or online at www.swhealthdept.com under Respite and Funding tab.
- The ‘Scholarship Respite Request Form’ must be filled out and signed by the caregiver, caseworker or provider and approved by the Respite Coordinator prior to the beginning of registration. Registration form and camp brochure or information is required before funding is approved. **All trainings, camps, and conferences will need to be preapproved before funding will be given.**
- The ‘Billing Document for Scholarship Respite’ (if applicable) must be completed: including date of service, hours, rate, total amount to be paid (not to exceed the standard rate stated above) along with registration forms.
- The ‘Request Form’ and ‘Billing Document’ may be faxed or emailed upon completion. The original copies must be sent via U.S. Postal service to be kept on file by the Nebraska Respite Network. (All billing documents must be submitted within 45 days of service.)

**Nebraska Respite Network Southwest Service Area
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